

WT



Where talented people are in good company

Employment Associate (m/f/d)

Location: Warsaw

Position:

Full-time employee, as of now

Compensation:

to be agreed

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We are seeking a highly motivated and talented **Employment Associate** to join our Warsaw office.

Key Responsibilities

- **Providing legal advice** to foreign and domestic entities on a vast spectrum of employment matters
- **Preparing legal documentation**, drafting agreements, policies and regulations
- **Supporting clients** in consultations with employees, as well as in relations with trade unions and works councils
- **Assisting clients** in the process of preparing and implementing remuneration schemes

- **Advising foreign entities** on the process of posting employees to work in Poland

Requirements

- **Bar Trainee** (advocate, legal counsel or in the process of qualifications)
- **1–4 years of experience** in employment law (law firm experience preferred)
- **Strong knowledge and interest** in the areas of employment law and corporate law
- Excellent **English language skills** (written and spoken); Polish fluency required
- Strong analytical skills, logical thinking and attention to detail
- Ability to work independently and as part of a team

One region one firm.

Working at Wolf Theiss

For over 65 years, Wolf Theiss has been advising national and international clients, from privately held businesses to multinational corporations, on all aspects of business law in the Central, Eastern and South-Eastern European region. With more than 400 lawyers in 13 countries and a central European hub in Brussels, Wolf Theiss combines broad regional reach with in-depth local expertise, enabling seamless cross-border work and maintaining a strong local presence.

We are committed to fostering **a diverse and inclusive workplace** with equal opportunities for all and welcome applications regardless of gender, age, ethnic origin, nationality, religion or belief, sexual orientation, or disability.

What we offer

- Challenging and diverse work within an international environment with a strong focus on CEE/SEE
- A comprehensive onboarding programme
- Continuous professional development through our WT School
- A secure, long-term position within a dynamic team
- A modern, centrally located office with excellent public transport access
- Regular team events, sports activities and company celebrations
- Complimentary fresh fruit and hot beverages
- Medical insurance coverage (where applicable)
- Multisport Card with full or partial coverage (depending on role)

If you find our offer interesting

Please submit your CV online, or contact us by phone if you would like to learn more about the position.

We offer Associates a competitive, market-aligned salary depending on qualifications and experience.



Contact

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Wolf Theiss

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