



Where talented people are in good company

Business Development & Marketing Intern - Client Initiatives (m/f/d)

Location: Vienna

Position:

Full-time employee or part-time; as of now

Compensation:

EUR 1.967,- gross (based on full-time employment of 40 hours per week)

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You are interested in geopolitics, markets and how businesses respond to global change? We are looking for an inquisitive, bright and proactive intern to join our BDM team for a long-term collaboration.

Where law meets geopolitics

Europe stands at an inflection point; with defence budgets surging and international trade being redrawn by sanctions, tariffs and industrial policy. Wolf Theiss, as one of Central, Eastern and South-Eastern Europe's leading law firms, is at the centre of it all. Looking for something more than a 'filing-and-coffee' internship? This is a hands-on role supporting some of our most high-profile cross-practice initiatives, including Defence, Ukraine Reconstruction and International Trade.

You enjoy getting stuck into research and market intelligence? You would like to learn how to turn news into client communication or marketing content that shapes how the firm is perceived by governments, industry and international institutions? In this role you will sit at the intersection of law, business strategy and international affairs. You will see how a top-tier law firm turns complex geopolitical shifts into concrete client solutions and how business development and marketing make that possible.

How you'll contribute

- **Business Development Support:** Assist in the execution of BD activities across our key initiatives, including market research and client targeting
- **Policy & Market Analysis:** Monitor policy and regulatory developments (EU defence frameworks, sanctions, trade policy, Ukraine reconstruction programmes) and translate these into concise and actionable briefings for partners and clients
- **Events & Presentations:** Assist in the preparation of conference presentations, industry panels and client events, including coordinating logistics and drafting speaker materials
- **Content Creation:** Contribute to thought leadership articles, newsletters and social media posts, tailored to in-house counsel, industry stakeholders and government affairs professionals
- **CRM & Data Management:** Take responsibility for the maintenance and development of CRM data, client lists and initiative trackers
- **Cross-team Collaboration:** Work with colleagues across practice groups and offices to gather input for proposals, pitches and capability statements

What matters to us

- Advanced student (3rd year or above, or postgraduate) in Economics, International Relations, Political Science, Law, Business, Marketing, or a related field
- Genuine interest in European affairs, defence policy, international trade, or geopolitics – you follow the news and have opinions on what it means for business
- Strong written and verbal communication skills in English; additional languages (German, Polish, Ukrainian, or other CEE/SEE languages) are a plus
- Analytical mindset and business awareness, with the ability to structure and simplify complex information into clear, structured outputs targeting tangible business outcomes
- Proactive, organised and comfortable working across multiple workstreams in a fast-moving professional environment
- No legal background required but curiosity about how lawyers think and law firms operate is essential

One region one firm.

Working at Wolf Theiss

For over 65 years, Wolf Theiss has advised national and international companies and their owners, from privately held businesses to multinational corporations, on all aspects of business law across Central, Eastern and South-Eastern Europe. With more than 400 lawyers, offices in 13 countries, and a central European hub in Brussels, we are one of Austria's leading law firms.

We are committed to fostering **a diverse and inclusive workplace** with equal opportunities for all and welcome applications regardless of gender, age, ethnic origin, nationality, religion or belief, sexual orientation, or disability.

What we offer

- Challenging and diverse work in one of Austria's leading law firms
- A comprehensive onboarding programme
- Continuous professional development through our WT School
- For our Associates: full support for bar qualification, including structured exam preparation, training courses and one month of paid study leave
- A clear and transparent career path with dedicated mentoring and long-term development opportunities

- A secure, long-term position within a dynamic and international working environment
- A central office location in Vienna's 1st district with excellent public transport connections, including an annual Wiener Linien ticket
- For our lawyers: Parental Leave Policy to support work–life balance
- Healthcare services provided, as well as complimentary fresh fruit and hot beverages
- Regular team events, sports activities and company celebrations
- Access to the Corporate Benefits platform and attractive discounts
- Dog-friendly office (subject to team lead approval)
- Flexible working arrangements in line with our home office policy, depending on role and team requirements

Ready to apply?

Please submit your application documents (CV, cover letter, and academic transcripts) online, or contact us by phone if you would like to learn more about the position.

We offer a competitive, market-aligned salary depending on qualifications and experience, with a minimum all-in salary of EUR 1.967,- gross per month (full-time basis). This position is not subject to a collective bargaining agreement or statutory minimum salary requirements.



Ansprechperson

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Wolf Theiss

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