

WT



Where talented people are in good company

Litigation (Junior) Associate (m/f/d)

Location: Warsaw

Position:

Full-time employee, as of now

Compensation:

to be agreed

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We are seeking a highly motivated and talented **Litigation (Junior) Associate** to join our Warsaw office.

Key Responsibilities

- **Preparing and reviewing** court pleadings, procedural motions, statements of claim, responses, and other litigation-related documents.
- **Conducting legal research** and analysis on civil, commercial, and regulatory disputes under Polish and EU law.
- **Assisting** in case strategy development, including assessing evidence, identifying legal risks, and proposing procedural steps.

- **Supporting** senior lawyers during hearings, meetings, and settlement negotiations with opposing counsel and clients.
- **Coordinating** evidence collection, including witness interviews, document reviews, and preparing exhibits for court proceedings.
- **Monitoring deadlines**, court schedules, and procedural requirements to ensure full compliance with litigation rules.
- **Preparing case reports**, summaries, and updates for internal teams and clients throughout the dispute resolution process.

The candidates should

- Have **graduated in law** from a Polish university; **Bar apprenticeship (1st year)** welcome but not required.
- Have an excellent command of both written and spoken **Polish and English**.
- Have strong communication, analytical, team-work and logical thinking skills.
- Be willing to **learn**.

One region one firm.

Working at Wolf Theiss

For over 65 years, Wolf Theiss has been advising national and international clients, from privately held businesses to multinational corporations, on all aspects of business law in the Central, Eastern and South-Eastern European region. With more than 400 lawyers in 13 countries and a central European hub in Brussels, Wolf Theiss combines broad regional reach with in-depth local expertise, enabling seamless cross-border work and maintaining a strong local presence.

We are committed to fostering **a diverse and inclusive workplace** with equal opportunities for all and welcome applications regardless of gender, age, ethnic origin, nationality, religion or belief, sexual orientation, or disability.

What we offer

- Challenging and diverse work within an international environment with a strong focus on CEE/SEE
- A comprehensive onboarding programme
- Continuous professional development through our WT School
- A secure, long-term position within a dynamic team
- A modern, centrally located office with excellent public transport access
- Regular team events, sports activities and company celebrations
- Complimentary fresh fruit and hot beverages
- Medical insurance coverage (where applicable)
- Multisport Card with full or partial coverage (depending on role)

If you find our offer interesting

Please submit your CV online, or contact us by phone if you would like to learn more about the position.

We offer Associates a competitive, market-aligned salary depending on qualifications and experience.



Contact

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Wolf Theiss

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